

# Toledo Walleye Mascot

## Appearance Request



Please complete all the information requested below, and return it to the Walleye at least **two weeks** before the appearance date you request. Submitting this form **does not** guarantee an appearance. A Walleye staff member will contact you upon receipt of the completed form with a confirmation or denial for the request.

- All requests must be submitted in this format and will be considered on an individual basis.
- Appearances are for everyone's enjoyment. Please help keep the event fun by maintaining a safe and fan friendly environment. Mascots reserve the right to walk away from any appearance they deem unsafe or harmful (No refunds)
- The client must provide secured parking and a private/secure dressing room for Spike and/or CatTrick. (No Public Restrooms)
- **The mascots do not speak**, but communicate through pantomimes, posing for pictures, and signing autographs.
- Appearances are \$50/hour for non-profit groups and \$100/hour for corporate/private appearances
- Appearances are kept to a maximum of **two hours**. All two hour appearances include a 15 minute break.
- There is a \$30 travel fee for appearances that are 1 hour away or more.
- We will invoice your organization after the appearance; please do not pay the performer directly.
- Your completed Mascot Appearance Request form should be mailed to:

**Toledo Walleye, Attn: Tammy Esper, 406 Washington St., Toledo, OH 43604 or fax form to 419-725-4368**

### Personal Information

Group/Organization Name: \_\_\_\_\_

Is your group a non profit organization:      Yes                      No

Your Name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Billing Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Event Information

Event Name/Title: \_\_\_\_\_

Appearance Day and Date: \_\_\_\_\_ Begin Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Please check one or both      Spike \_\_\_\_\_                      CatTrick \_\_\_\_\_

Event Location: \_\_\_\_\_

Event Address: \_\_\_\_\_

On Site Contact: \_\_\_\_\_ On Site Phone: \_\_\_\_\_

Are you inviting media: \_\_\_\_\_ If yes, Please specify who: (please circle those that are confirmed) \_\_\_\_\_

Distance from Downtown Toledo \_\_\_\_\_ minutes

Directions from downtown Toledo: (**please be specific**) \_\_\_\_\_

Event Description (Theme of the Event, Purpose, Activities Going on: \_\_\_\_\_

Expected Attendance: \_\_\_\_\_ Age range of Attendees: \_\_\_\_\_

**Mascot Role in the Event: (check all that apply)** Taking Photos \_\_\_\_\_ Autographs \_\_\_\_\_ Greeting Attendees: \_\_\_\_\_

Participation in a Presentation or Activity \_\_\_\_\_ If so, please be specific \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

**Office Use Only**      Date Organization Invoiced \_\_\_\_\_      Date of Performer Payment \_\_\_\_\_